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Lander-Grinspoon Academy welcomes applications to all grades for students whose families support the Jewish values we teach.

## APPLICATION PROCESS FOR NEW FAMILIES

Completed Kindergarten applications are due to the office by Thursday, January 28, 2016. Applications to all grades received after this date will be considered on a space available basis.

- **Applicants to kindergarten should be 5 years old by September 1<sup>st</sup> in the year their parents would like them to be enrolled. However, students with fall birthdays will be considered on an individual basis.**
- **Parents arrange a visit and tour with the Director of Admissions.** Parents are encouraged to visit early in the fall to allow sufficient time for the application process.
- **Parents are invited to attend an Open House.** Check out our website for scheduled Open House dates.
- **Parents interested in enrolling their student submit an Application for Admission and \$45 non-refundable application fee by January 28, 2016.** Parents may also be asked to meet with faculty or school professional consultants to discuss their child's needs.
- **Parents submit the Release of Records form to their child's current school or preschool.** The Release of Records is signed by parents and submitted to their child's current school. The child's current school will forward all records to LGA. LGA staff may also consult with current teachers and make a site visit.
- **Financial Aid Applications are due online to FACTS<sup>mg</sup>t.com by February 1, 2016.**
- **The Admissions Director contacts parents to schedule a time for the child to visit.** Applicants in grades 1-6 spend a half-day in the classroom and meet one-on-one with teachers for an assessment. Kindergarten Visit Day is mandatory for all Kindergarten applicants and will take place the morning of February 9, 2016.
- **Acceptance Letters and Financial Aid Awards are mailed out March 10, 2016.** Families will also receive contracts, deposit requests and payment options.
- **Parents notify the school of their decision to enroll by March 21, 2016.** Contracts, deposits, and payment plan forms are due at this time. Parents may choose to pay in one payment or two payments or by a monthly payment plan.

## CHECKLIST: Important Dates and Deadlines

- Early Fall, 2015:** Interested parents contact LGA to arrange a visit and a tour.
- January 28, 2016:** Deadline for completed Kindergarten applications. Late applications are considered on a space available basis.
- February 1, 2016:** Deadline for Financial Aid Applications through FACTS<sup>mg</sup>t.com
- February 9, 2016:** Kindergarten Visit Day for all kindergarten applicants. (Snow day February 11, 2016.)
- March 10, 2016:** Families will receive admission decisions, deposit requests, contracts, payment options, and financial aid awards.
- March 21, 2016:** Deadline to complete and return tuition contracts, deposits, and payment plan forms.
- April 20 2016:** Deadline for first or full payments for the 2016-2017 school year. Second payment / balance due by September 1, 2016.
- April 5/20, 2016:** FACTS payment plan begins (electronic withdrawals).
- August 2016:** All enrolling families receive final registration forms in the Summer Mailing.